

# Centre for Research in Educational and Social Inclusion (CRESI) Membership Policy

## Purpose and scope

This document sets out the policy and procedures that apply to membership of the Centre for Research in Educational and Social Inclusion (CRESI). The following individuals are eligible to apply for Centre for Research in Educational and Social Inclusion (CRESI) membership provided they meet the relevant criteria outlined in section 3.

1.1 UniSA staff engaged on a casual, fixed-term or permanent basis, either full or part-time.

1.2 HDR candidates enrolled at UniSA.

1.3 Visiting, adjunct and honorary personnel (either paid or unpaid) who hold a current appointment with UniSA.

1.4 Individuals with an interest in CRESI activities who have an appropriate relationship with CRESI (refer section 3.4).

Membership is free of charge.

## 2. Membership categories

There are four categories of Centre for Research in Educational and Social Inclusion (CRESI) membership:

2.1 **Full members** – Researchers who are actively engaged in research aligned with the CRESI’s Research Pathways and who meet the criteria in section 3.1.

2.2 **Associate members** – Researchers and research support personnel engaged in research aligned with the Centre’s Research Pathways who do not meet the criteria in section 3.1 but meet the criteria in section 3.2.

2.3 **Student members** – HDR candidates enrolled at UniSA who meet the criteria in section 3.3.

2.4 **Affiliates** – Individuals who do not meet the criteria for full, associate or student membership but meet the criteria in section 3.4 and wish to maintain a relationship with CRESI for an appropriate purpose. Examples might include retired researchers, consultants and others from the industry who have an active interest in RESI’s activities. NB: Personnel visiting CRESI under UniSA’s Visiting Appointments programs are automatically granted affiliate status for the duration of their appointment.

## 3. Eligibility criteria

Individuals described in section 1 are eligible to apply for membership under the following conditions:

3.1 **Full members** must meet at least three of the five research benchmarks for the relevant level as outlined in the UniSA Research Benchmark Framework ([link](#)) during the preceding three year period. Consideration will be given to Research Opportunity and Performance Evidence (ROPE). The research benchmarks for Education are detailed below:

### 1. Research output

FOR	Descriptor	Output per year (0.4 time available for research)			Output per year (0.8 time available for research)		
		E	D	C	E	D	C
13	Educator	2.7	2.0	1.2	5.4	4.0	2.4

### 2. Research Quality

The quality filter in the RBF requires a researcher to have at least half of their output on the quality lists. The discipline normalised UniSA Journal Quality List includes journals considered to be in the top quartile by discipline. The UniSA Publisher Quality List is based on the University of Queensland tier 1 publisher list. The UniSA Journal

Quality List can be accessed at

<https://mymailunisa.edu.sharepoint.com/teams/BIP/bihub/Business%20Processes/Research%20Benchmarking%20Framework/UniSA%20Tier%201%20Journal%20List.xlsx?d=w9ae2696ce99043cbbd165d1860fe5c47>

### 3. Research Income

The definition of research income is consistent with the HERDC guidelines. Research income comprises:

Category 1: Australian competitive grants

Category 2: Other public sector research income

Category 3: Industry and other research income

Category 4: Cooperative Research Centre (CRC) research income

FOR	Descriptor	ERA Norm	\$/FTE(1 year)(0.4 time available for research)					\$/FTE (1 year) (0.8 time available for research)				
			E	D	C	B	A	E	D	C	B	A
13	Education	24,463	24,469	12,235	6,117	3,058	1,529	48,938	24,469	12,235	6,117	3,058

### 4. HDR completions

The HDR completions threshold is one (1) completion in three years except for Level E Research Intensive staff who require two (2) HDR completions in three years.

### 5. Engagement/Recognition

Industry engagement income is defined as the aggregate of:

- Category 2: Other public sector research income
- Category 3: Industry and other research income
- Category 4: Cooperative Research

Engagement Thresholds			\$/FTE (1 year)(0.4 time available for research)					\$/FTE (1 year)(0.8 time available for research)				
FOR	Descriptor	ERA Norm	E	D	C	B	A	E	D	C	B	A
13	Education	17,321	17,321	8,660	4,330	2,165	1,082	34,642	17,321	8,660	4,330	2,165

3.2 **Associate members** must have attained at least TWO of the following measures during the preceding THREE year period:

3.2.1 Named on one or more external research grants with income of \$5,000 or more administered by the Centre for Research in Educational and Social Inclusion (CRESI).

3.2.2 Published and recorded in the UniSA Research Outputs Collection (ROC), THREE or more, single or co-authored research publications which are broadly aligned with Centre for Research in Educational and Social Inclusion (CRESI) Research nodes (or achieved a minimum of 1.5 HERDC points for eligible publications).

3.2.3 Named as Chief Investigator on one or more external research grants administered by UniSA for research broadly aligned with Centre for Research in Educational and Social Inclusion (CRESI) Research nodes.

3.2.4 IN ADDITION to 3.2.2, published and recorded in the UniSA Research Outputs Collection (ROC), THREE or more, single or co-authored research publications which are broadly aligned with Centre for Research in Educational and Social Inclusion (CRESI) Research nodes (or achieved a minimum of 1.5 HERDC points for eligible publications).

3.2.5 Supervised one or more HDR students to completion in an area broadly aligned with Centre for Research in Educational and Social Inclusion (CRESI) Research nodes.

3.3 **Student members** must meet ALL of the following criteria:

3.3.1 Enrolled at UniSA as an HDR student undertaking a Masters or Doctorate degree on a part-time or full-time basis either internally or externally.

3.3.2 Studying a research topic broadly aligned with Centre for Research in Educational and Social Inclusion (CRESI) Research nodes.

3.3.3 Supervised by at least ONE full or associate member of the Centre for Research in Educational and Social Inclusion (CRESI).

3.4 **Affiliates** must meet at least ONE of the following criteria:

3.4.1 Have a track record (publications, industry impact or similar) that demonstrates a substantial contribution to the Centre for Research in Educational and Social Inclusion over a sustained period and a willingness to contribute to CRESI's vision.

3.4.2 Hold a current visiting appointment with the Centre for Research in Educational and Social Inclusion (CRESI) under UniSA's Visiting Appointments Policy.

## 4. Application and review process

4.1 Personnel visiting the Centre under UniSA's Visiting Appointments Policy are automatically granted affiliate status for the duration of their appointment.

4.2 With the exception of individuals to which 4.1 applies, membership is available through a formal application process.

4.3 Applications for membership may be made at any time by completing the application form available from CRESI's website.

4.4 Applicants will be advised in writing regarding the progress and/or status of their application.

4.5 All membership appointments are determined by the Director/s.

4.6 The Director/s reserve the right to reject or cancel membership where there is evidence that an individual has breached relevant policies of CRESI.

4.7 The Director/s reserve the right to reject or cancel membership where there is evidence that an individual has not complied with the conditions of membership outlined in section 6.

4.8 An individual's membership automatically expires when a member leaves their position at UniSA, withdraws or graduates from study at UniSA or if their adjunct or visiting appointment expires and is not renewed.

4.9 Membership is for a period of up to three years and is then subject to review.

4.10 Members deemed ineligible for initial or continuing membership (apart from that defined in 4.8) will be advised in writing, outlining the reasons for declining the membership application or renewal. For members who no longer meet the criteria for continuing membership, an exit strategy will be agreed upon in consultation with the relevant line manager.

4.11 Membership enquiries should be directed to CRESI via email to [EDC-CRESI@unisa.edu.au](mailto:EDC-CRESI@unisa.edu.au).

## 5. Benefits of membership

1.1 Research support via internal funding.

1.2 Promotion of members' expertise and activities to external stakeholders through the CRESI website and other media, event sponsorship, seminars, workshops and conferences, training and publications.

1.3 Access to the benefits of the UniSA alliance, e.g. shared facilities, enhanced reputation, strong international links, improved access to information and infrastructure, team membership, capacity building, training and professional development.

## 6. Conditions of membership

To retain membership of CRESI, all members, with the exception of affiliates, are required to:

6.1 Liaise with the Director/s regarding research grants and inform RESI of potential grant applications at least four weeks prior to the external due date for submission, where possible, or otherwise within a reasonable timeframe.

6.2 Submit grant applications in accordance with UniSA policies and nominate the Centre for Research in Educational and Social Inclusion (CRESI) as the administering body, where appropriate.

6.3 Submit copies of external grant correspondence and relevant documentation to [EDC-CRESI@unisa.edu.au](mailto:EDC-CRESI@unisa.edu.au) in a timely fashion.

6.4 Show CRESI affiliation on all relevant documentation related to grant applications, publications, presentations and correspondence, including emails.

6.5 Register relevant publications in the UniSA Research Outputs Collection (ROC) in accordance with UniSA policies and guidelines, noting Centre for Research in Educational and Social Inclusion (CRESI) affiliation.

6.6 Participate in research teams within their discipline and within Centre for Research in Educational and Social Inclusion (CRESI) Research nodes, where appropriate.

6.8 Support colleagues and mentor early career researchers, where appropriate.

6.9 Regularly attend CRESI events, including whole of CRESI meetings, Research node meetings, seminars and other events, where relevant and appropriate.

6.10 Submit information on relevant research activities to the Director/s and/or CRESI staff for publicity or other purposes as required.

6.11 Liaise with CRESI via [EDC-CRESI@unisa.edu.au](mailto:EDC-CRESI@unisa.edu.au) prior to engaging with the media or with any other publicity representatives.

6.12 Conduct their activities in a manner that upholds the reputation of the CRESI.

6.13 Ensure individual member profiles on the CRESI website are kept up to date at all times, where applicable.

6.14 Advise CRESI if their staff, student or other appointment status changes.

6.15 Advise CRESI regarding any relationship or affiliation they may have with any other UniSA Research Centre.

6.16 Advise CRESI regarding any information relevant to research activities and/or membership status not covered by items 6.1 to 6.15 above.

## **7. Membership of other UniSA Research Centres**

Members may also be an affiliate member of another UniSA Research Centre under the following conditions:

7.1 There is a satisfactory and justifiable reason for requesting dual membership;

7.2 Membership is restricted to the Centre for Research in Educational and Social Inclusion (CRESI) and one other Centre;

7.3 The membership policies of both Centres allow dual membership; and

7.4 The Directors of both Centres have provided their written agreement.