

# UniSA Health

## Telehealth Audio-Visual Recording Consent



### Personal information and Privacy Policy

UniSA Health Pty Ltd [ABN 74 153 422 112] operates the UniSA Health Clinic ('we', 'us', 'our'). We may require you to provide us with your personal information, including details and medical history, so that we may properly provide you with our services. If you do not provide us with the necessary personal and/or sensitive information we require, we may not be able to provide you with full or any access to our services.

We collect your personal and sensitive information in accordance with the Privacy Act 1988 (Cth) and pursuant to the UniSA Health Clinic privacy policy ('Privacy Policy'). You may request a copy of our Privacy Policy or obtain a copy from our website at [UniSA Health Privacy Policy](#). Our Privacy Policy also includes information about collection, use and disclosure of your personal and sensitive information.

### Consent to visual and audio recordings of you

Further to our above-mentioned Privacy Policy, with your consent, we may also take and collect visual and/or audio recordings ('recordings') of you as a patient of the UniSA Health Clinic. These recordings may include your personal or sensitive information, as well as your name, likeness, voice, and biographical information. We will hold, secure, protect, and make available to you these recordings in a similar manner as with your other personal information as described in our Privacy Policy.

With your consent, we may also use and disclose these recordings to the University of South Australia ('UniSA'), UniSA Health Pty Ltd ('UniSA Health'), and/or their respective staff and students. UniSA is committed to quality education and training, and accordingly, their students on placement and staff at UniSA Health Clinic are routinely observed and evaluated by UniSA's clinical educators directly or via visual or audio recordings. Accordingly, the recordings of you may be used (including reproduced or modified) by us or by UniSA, UniSA Health, and/or their respective students and staff for educational or institutional purposes, including in order:

- to assess, review, and evaluate our services to you,
- to provide feedback to students to improve their performance,
- to formally assess student achievement and/or competency,
- to help evaluate and improve program curriculum,
- to evaluate and improve UniSA teaching and assessment processes using human and non-human simulations,
- to aid in the teaching of future students,
- and for research purposes, (the 'Purposes').

However, no other person (including any staff or student) will view or use any such recordings without first agreeing to comply with our restrictions on their use and with our requirements in relation to keeping your personal and sensitive information private and confidential.

The recordings will also be maintained in accordance with UniSA's Records Management Policy, available at <https://i.unisa.edu.au/policies-and-procedures/codes/miscellaneous/records-management-policy/>.

As described in our Privacy Policy, you are entitled to access your own recordings upon request. The Privacy Policy document provides more details and is in line with the national guidelines.

In instances when recordings of you may be used for Purposes in connection with aid in the teaching of future students and there is a recognizable recording of you, your consent will be obtained prior to the use of any such recordings. Your consent can stipulate the specific use(s) of the recordings, including the duration of use or the de-identification of your features or voice so as to diminish the likelihood of recognizing you.

In instances when recordings and/or data obtained from them may be used for research Purposes by UniSA or staff/students, review and approval by the UniSA Human Research Ethics Committee ('HREC') is required. Depending on the nature of the proposed research, the HREC may or may not require written informed consent from individuals with recognizable images. Regardless, all research personnel who have access to recordings must still be authorised for such access as specified above. HREC-approved uses of recordings may include retention policies that are different than those described herein and will prevail in these circumstances. If you do not wish for your recordings to be used for any such research purposes, you can revoke your consent at any time by notice to us.

#### **You may revoke consent or impose conditions**

You may also generally revoke your consent or impose conditions or limitations on any use of the recordings (including de-identification of any of your features or voice) at any time by notifying us.

#### **Access to your recordings**

As described in our Privacy Policy, you are entitled to access your own recordings upon request. The Privacy Policy document provides more details and is in line with the national guidelines.

