

## CELUSA Stage 2 Appeal Form

Refer to the **Student Grievances and Appeals Policy, Procedure and flow chart**, available from the CELUSA website at: <http://www.unisa.edu.au/Study-at-UniSA/International-students/Preentry-and-pathway-programs/CELUSA/Policies-and-procedures/>

<b>Student Name</b>			
<b>Student ID</b>		<b>Date appeal submitted</b>	/ /

<b>Appeal is for module</b>	
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<b>What are you Appealing?</b> (please tick)	<b>Related Policy</b> (CELUSA Policies page)
<input type="checkbox"/> <b>Attendance</b>	<i>Monitoring of Attendance Policy</i>
<input type="checkbox"/> <b>Exam Breach</b>	<i>Assessment and Moderation Policy</i>
<input type="checkbox"/> <b>Re-mark of exam</b>	
<input type="checkbox"/> <b>Academic Integrity</b>	<i>Academic Integrity Policy</i>
<input type="checkbox"/> <b>Academic Standing</b> (level):	<i>Academic Standing Policy</i>
<input type="checkbox"/> <b>Leave of Absence</b>	<i>Deferral, Leave of Absence, Withdrawal, Suspension and Cancellation Policy</i>
<input type="checkbox"/> <b>Withdrawal</b>	
<input type="checkbox"/> <b>Transfer / Release</b>	<i>Transfer of Provider Policy</i>
<input type="checkbox"/> <b>Misconduct</b>	<i>Student Code of Conduct</i>
<input type="checkbox"/> <b>Refund / Financial</b>	<i>Fee Refund Policy</i>
<input type="checkbox"/> <b>Other</b> (please specify):	

**Attach to this form:**

- Written explanation (letter) in your own words describing your appeal or grievance.
- Provide any information you feel may be helpful, including names and dates.
- Include copies of any material / supporting documents that may support your appeal (tick below)

<b>Please tick the evidence you have provided</b>	
<input type="checkbox"/>	<b>Medical Certificate</b>
<input type="checkbox"/>	<b>Offer from New Provider</b> (transfer only)
<input type="checkbox"/>	<b>Other</b>

<b>Student signature:</b>	<b>Date:</b>
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***If you want to understand the policy you are appealing in more detail see Academic Directorate staff***