Business keeps getting tougher and more competitive. Managers and leaders need to develop the capability to rise to the challenge.

UniSA’s Leadership Development program is designed to boost middle managers’ performance to:

- be more effective managers/leaders,
- better manage staff to engage, align and empower,
- set and achieve operational goals,
- raise capability from an operational focus to a strategic perspective,
- develop essential skills and confidence necessary for effective leaders.

Program modules and key topics

**Thinking Strategically**
- The concept of strategy
- Understanding the operating environment and context
- Implementing strategy

**Contemporary Leadership Skills**
- Decision Making
- Emotional Intelligence
- Managing Up-Down-Across

**Managing and Engaging People**
- Understanding self: personal strengths and weaknesses
- Leading, coaching and empowering team members
- Personal development plan

**Facilitating Change**
- The principles of change management
- Implementing change
- Nurturing employee resilience

**Understanding Financial Reports**
- Budgets, Income and Expenses
- Financial performance measures
- Ratios and financial analysis

**Lean Transformation Skills**
- Lean principles and lean thinking
- Customer value, waste and value-adding
- Implementing lean
Delivery dates

<table>
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<tr>
<th>Module</th>
<th>Delivery Day 1</th>
<th>Delivery Day 2</th>
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<tbody>
<tr>
<td>Thinking Strategically</td>
<td>29 July 2014</td>
<td>30 July 2014</td>
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<tr>
<td>Contemporary Leadership Skills</td>
<td>2 September 2014</td>
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<td>Managing and Engaging People</td>
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Benefits to participants

• Develop the ability to successfully perform in a management and leadership role,
• Make a positive input to the organisation’s performance and convert strategy into action,
• Receive a Certificate of Completion,
• A pathway to UniSA’s ‘Five Star MBA’ program and receive status in two MBA courses, subject to meeting entry requirements.

Assessment

Each module includes a variety of activities designed to develop different skills and capabilities, including:

• Writing skills - a 1500 word assignment with each module assists in developing business writing skills.
• Presentation skills - a formal presentation to the class on at least one topic during the program helps develop presentation skills and confidence.
• Workplace project - 3000 word assignment brings together elements of what participants have learnt in the program to address a real work-based issue or opportunity.

Program administration

Enrolment: Please complete the on-line registration form at unisa.edu.au/strategic/capability/enrol

Venue: UniSA Business School, City West Campus, Adelaide CBD

Fees: Early Bird pricing if booked before 7 July 2014: $5,500 per person or $5,950 per person after this date. No GST applicable. Group discount of 10% applies to bookings of 3 or more participants from the same organisation, and for UniSA alumni.

Our all-inclusive fee includes: study notes and materials, venue, catering and assessments.

Exclusions: Accommodation and travel expenses if required. Assistance with bookings is available.

Cancellations: Cancellation advice received 3 weeks prior to the course start date will receive a full refund. Cancellations within the 3 weeks have the option to provide a substitute participant or transfer the registration to the next course.

For course and registration enquiries please contact Sandra on 08 8302 0801 or email sandra.walker@unisa.edu.au