Thank you for your interest in applying to the James Morrison Academy of Music @ UniSA. Applicants may follow the same process for the Diploma of Music (1 year) and Bachelor of Music (3 year) programs. Entry to the Academy is based on merit, with applications accepted once a year for the February intake. There is no mid-year entry available.

- Applications for both programs open: August 2nd 2015.
- Applications for both programs close: 30th September 2015.

**Application Process Summary**

Admission to the James Morrison Academy of Music @ UniSA is in three stages:

**Stage One**

Application and submission of recordings via the following steps:

1. Apply online via the UniSA Apply Online portal (link below).
2. Email required documents and recorded audition files (listed below) to applications@jamesmorrisonacademy.com

Note: Applicants must complete both steps of the Stage One process in order for their application to be considered.

**Stage Two**

Applicants who proceed to Stage Two will be contacted by the James Morrison Academy of Music in late October and allocated an audition time in mid November – early December.

Applicants who are unable to attend live auditions may be granted a video or Skype audition, at the discretion of JMA.

**Stage Three**

Applicants who are successful in the audition round will be notified in late December and (subject to meeting UniSA entry requirements) have a formal offer made through UniSA in mid January.
**Application and Audition Details**

**STAGE ONE**

There are TWO steps in the initial application process – UniSA Apply Online and JMA Email Submission. You must complete BOTH steps for your application to be considered.

**UniSA Apply Online**

To apply, select the “Apply Now” link from the relevant program page (either Diploma or Bachelor). Program pages can be accessed via [www.unisa.edu.au/jma](http://www.unisa.edu.au/jma)

The link will take you to the UniSA Apply Online portal, where you will be asked to register to create an account. An activation email will then be sent to your nominated email address. You must activate your account within 7 days, otherwise you will be asked to register again.

To complete their application, applicants should follow these steps:

- Open Activation Email and select the activation link.
- Enter Application Number and Password (contained in Activation Email). Selecting the link will direct you to a login page.
- Enter Application Number and Password and select **Login**.
- Complete the **Apply Online** application. You can complete your application once you have logged in. You can also save and complete your application at a later time using your Application Number and Password.

**Tip:**

Applicants will be asked for the Program Code they are applying for. These are:

- **DDJM** – Diploma of Music (1 year)
- **DBJM** – Bachelor of Music (3 year)

**JMA Email Submission**

Email the following documents to applications@jamesmorrisonacademy.com by the closing date:

- Completed application form (available from JMA website)
- Short musical resume (no longer than 1 page)
- Headshot (jpg or pdf format)
- Dropbox link to sound recordings of the applicant playing both:
  - 12 bar blues (own choice)
  - Ballad (own choice)
Note:

• Both tracks should include playing the melody and improvisation
• Tracks to be submitted in MP3 format
• No longer than 5 minutes duration per track
• Drummers to submit a Latin piece rather than a ballad

If you experience technical issues in uploading your submissions to Dropbox, please email admissions@jamesmorrisonacademy.com or phone JMA.

Applications close on 30 September 2015.
Late applications may be accepted after this time at the discretion of the James Morrison Academy of Music.

STAGE TWO

Notification of Audition
Applicants who progress to Stage Two will be notified by JMA via email in late October. Successful applicants will be allocated an audition date and time based on the preferred city indicated on the application form.

Auditions
Auditions will take place in late November – early December. Auditions will take place across several capital cities – applicants are not required to travel to Mount Gambier to audition. Applicants will be informed of the audition requirements when they are notified of their audition slot.

Auditionees from remote, rural or regional areas who are unable to attend a live audition may be able to attend an audition via Skype. Video auditions are offered at the discretion of JMA.

STAGE THREE

Notification of Audition Outcome
Following the application and audition process, each applicant will receive notification of the outcome of his or her application and/or audition in writing. Notifications to applicants will be sent by 24 December 2015.

JMA regrets that it is not possible to give individual feedback on matters relating to any application and/or audition.
Offers
In addition to a successful audition, all applications are assessed to ensure they meet the UniSA academic and/or English entry requirements* for the relevant Program. JMA will advise the UniSA Admissions Office of the outcome of all applications.

Successful applicants who meet these requirements will receive notification of their offer from January onwards. Applicants who were successful in the audition process but do not meet the UniSA entry requirements will not be made an offer and notified of their options by UniSA.

* UniSA Entry Requirements: In addition to passing through all stages of the audition process, applicants must also satisfy the University of South Australia academic entry requirements for their particular program (Diploma or Bachelor). Applicants who are concerned they may not meet the requirements should contact UniSA College directly to discuss alternative pathways.

Enrolment
Before Orientation in late February, students should accept their offer and enrol in the appropriate units online. Further information about this process will be provided at the time of offer.

Orientation
It is essential that students attend the JMA Orientation, February 25 – 26 at the JMA Facilities in the Old Town Hall, Mount Gambier, SA. JMA students are encouraged to attend other optional Orientation activities at the UniSA Mount Gambier campus, occurring the week of 22 February.

We hope this information assists you and wish you the best for your application.
For further queries, see the FAQ available overleaf.
Alternatively, email us with any queries at applications@jamesmorrisonacademy.com or call the Academy during business hours on (08) 8725 9027.

Student Support Team
James Morrison Academy of Music @ UniSA
FREQUENTLY ASKED QUESTIONS

I am having trouble with the Apply Online system, can you help?

If you need assistance with any aspect of the UniSA Apply Online process (including activation, login etc.) please contact UniSA IT Department via email: ithelpdesk@unisa.edu.au or phone (+61 8) 8302 5000. Please state which browser, computer and operating system you are using.

Do I need to complete the UniSA part of the application?

Yes, you must complete both steps of the application process. It is a requirement of UniSA that all potential students apply through Apply Online – there are no exceptions. If you require assistance, please contact UniSA via the details above.

I don’t have Dropbox/How do I send my files using Dropbox?

We strongly encourage all applicants to send their audition recordings (and other documents) via Dropbox. You can sign up to Dropbox for free via their website: www.dropbox.com

To share your recordings with us, complete the following steps:

1. Upload your recordings to your Dropbox. It may be helpful to put all the documents in a folder (we recommend you call it “JMA Audition”).
2. Click “Share” on the relevant file(s) or folder and select “Send link”. A form will pop up.
3. Enter applications@jamesmorrisonacademy.com in the “Email or name” field.
4. Put your name, instrument, contact details and a list of the files you are sending in the “Message” field.
5. Click “Send”.

If you are still unable to upload your files, please contact JMA for assistance.

I’ve missed the application closing date. Can I still apply?

We cannot guarantee that applications submitted after the closing date will be considered. However, you are still welcome to submit your application after this time. If you cannot be considered, we will let you know via email.

We encourage all applicants to submit both parts of the application as early as possible, to ensure that all materials are received by the relevant institution by the closing date.

I can’t make my audition time, what do I do?

Please notify the James Morrison Academy via email. JMA staff will attempt their best to accommodate your needs, however we cannot guarantee that

I have special needs/requirements, can I still apply?

JMA is committed to providing access to all applicants wherever possible. If you have any specific access requirements for the audition, please contact JMA via telephone on (08) 8725 9027 to discuss.

Other questions?
Email applications@jamesmorrisonacademy.com or phone us on (08) 8725 9027.